

Exhibition Entry Form for:



at Petrie Terrace Gallery
3/162 Petrie Terrace, Brisbane.

Exhibition Dates:

Thursday, 27th of February to Sunday, 23rd of March 2025

The Gallery will be closed for the Life Drawing Extravaganza on Saturday, 22nd of March, 2025

Brief:

This prize celebrates the practice of drawing, a foundational skill for good artistic practice. Artists are invited to submit drawings completed in a variety of media including (but not limited to) pencil, charcoal, or pen.

Artists entering a Drawing may also enter a supporting sketchbook to be displayed in the finalist's exhibition.

Summary of Key Dates	
Entry form due by	Wednesday, 29 th January 2025 3:30pm
Artwork to be delivered by	Tuesday, 25 th February between 10am - 12:00pm
Opening Event	Friday, 28 th February at 7pm
Bump out and pick up of all artwork	Monday, 24 th March between 10am - 12pm
Life Drawing Extravaganza	Saturday, 22 nd of March, 2025 - Bookings essential
Entry Fees	
\$45	Fee per artwork
\$30	RQAS Brisbane Branch Members fee per artwork

TERMS & CONDITIONS

Entry

1.1 Entry fee \$45 per artwork (RQAS Brisbane Branch Members \$30). **Entry fees are not refundable and non-transferrable.**

1.2 Entry forms can be completed either:

- on the RQAS website,
- emailed to: entries@rqas.com.au
- or are to be returned to Petrie Terrace Gallery at Unit 3, 162 Petrie Terrace Brisbane.

1.3 The successful completion and submission of the entry form, image(s), process brief and payment will be considered as receipt of payment and entry only. The gallery will email you to confirm your place in the exhibition or if we need further information about your entry.

1.4 A selection process will be conducted. After the submissions *have been processed*, all artists will be advised if they have been selected as a finalist or not. Only finalists will have their work exhibited in the Gallery.

1.5 Artwork must not have won a prize in any other competition. Artwork must not have been entered in an RQAS-sponsored competition in the last two years.

Delivery

2.1 Artworks to be delivered to the Gallery at 3/162 Petrie Terrace, Brisbane, QLD, 4000, on **Tuesday, 25th February between 10am and 12:00pm.**

2.2 If you are not able to deliver at this time please contact the gallery to make alternative arrangements once your entry form has been submitted.

Artwork

3.1 Entries must be the original work of the exhibitor, and not infringe the copyright, moral rights or other rights of any third party. If you are submitting a portrait the entrant must have the subject's consent to enter the artwork in this exhibition including ensuring they understand the artwork may be displayed to the public.

Exhibition Entry Form for **Harold & Agnes Richardson Drawing Prize 2025**

3.2 This exhibition does not accept entries that were completed in whole or in part by Artificial Intelligence (AI).

3.3 Exhibitors agree to images of their work being reproduced in print and online for promotional purposes, to this end please include a digital jpeg file with your online entry or email to entries@rqas.com.au. Save file as "yourname_artworktitle"

3.4 All works need to be easily carried by 1 person.

3.5 Each artwork must not exceed 1.5 m in width.

3.6 Entries are accepted, displayed, and returned at the owner's risk. Freight and insurance are also the owner's responsibility. All care will be taken, but no responsibility accepted for loss or damage.

3.7 Any questions artists have during installation must be addressed to the Operations Manager or their representative.

3.8 Should any dispute arise where no specific ruling is laid down the RQAS Brisbane Branch committee's decision is final.

Presentation

4.1 Artworks MUST be clean, dry and professionally finished (such as, but not limited to: squared up, with no damage to work or frame). Any artwork not professionally finished will not be able to be placed on display.

4.2 Framed or otherwise mounted artworks must be ready to hang using "D" rings placed approximately 5 -10cm from the top of the frame. Wire or string is not required.

4.3 Clearly mark the artist's name, contact details, title of work, and price on the artwork.

4.4 Artworks will only be displayed at the discretion of the Gallery, we will not display artwork deemed unsafe, offensive, or unsuitable.

4.5 Any questions artists have during installation must be addressed to the Creative Director or their representative.

Sales

5.1 Artwork must be for sale, please allow for RQAS commission and any applicable GST when setting price. *Artists aged 17yrs or under DO NOT have to list their artwork for sale, but must notify gallery at time of entry.*

5.2 The gallery will charge 27.5% commission (including GST) on all sales.

5.3 Artists will be paid for any sales after the end of the exhibition OR when artworks have been paid in full.

Pick up/Bump Out

6.1 Entries may ONLY be picked up at the end of the exhibition. Bump out is **Monday, 24th of March between 10am-12pm.**

6.2 Works not collected within three months of the exhibition closing date may be disposed of at the discretion of the RQAS Management Committee.

Events & Prizes

7.1 Opening Night is **Friday, 28th of February at 7pm.** All entrants and their guests must book in to opening event.

7.2 Prizes to the value of:

First Prize	\$1200
Second Prize	\$600
Third Prize	\$400
People's choice will be awarded at the end of the Exhibition. Winner will receive free Membership to RQAS Brisbane Branch for 12 months.	

Gallery Hours

10am to 3.30pm Wednesday to Sunday.
Closed public holidays.

Gallery contact information

Phone: 07 3367 1977
Email: gallery@rqas.com.au
www.rqas.com.au

Exhibition Entry Form for **Harold & Agnes Richardson Drawing Prize 2025**

Name:					
Phone:					
Email:					
Optional* DOB					
Optional* Instagram, social media or website details: _____ <i>Only list your public & art-related accounts, this is for tagging & sharing purposes. Personal account details are NOT required.</i>					
Please supply your bank account details where you would like any sales to be paid into: BSB: _____ Account Number: _____					
Tax Declaration: <input type="checkbox"/> I am a hobby artist and do not require an Australian Business Number (ABN). <input type="checkbox"/> I have applied for an ABN & all advise my ABN Number when available. <input type="checkbox"/> My ABN is: _____ I am / am not registered for GST					
Artwork Details Size Including Frame: cm					
Title	Year	Media	Price	Width	Height
I will be including a sketchbook with my submission – YES / NO					
RQAS Brisbane Branch Member: <input type="checkbox"/> I am a current member of the RQAS Brisbane Branch. My Membership Number: _____ <input type="checkbox"/> I am not an RQAS Member. <input type="checkbox"/> Please send me information about Membership.					
Number of Artworks = _____ Fee per artwork = \$ _____ Total Entry Fee (Number of Artworks x Fee per artwork): \$ _____					
<i>I am the copyright holder of this original work, produced without the assistance of Artificial Intelligence. I have read and agree to the published terms & conditions of entry:</i>					
Sign: _____			Date: _____		

ARTIST CHECKLIST:

- JPEG image has been submitted. Artwork is dry & clean. Artwork has required mounts.

Payment Details:
<input type="checkbox"/> I will be paying the entry fee in Gallery
<input type="checkbox"/> I have enclosed a cheque with this entry form
<input type="checkbox"/> I have transferred my entry fee via Direct Deposit to NAB BSB 084123 Account 775276512 with Reference: "HARD2025 First initial Surname"

RQAS appreciates and needs the support of volunteers; if you would like to volunteer during the exhibition or at any other event please call the gallery on 07 33671977 or email gallery@rqas.com.au

Office Use Only	Total entry fees Paid \$ _____	Receipt No: _____	Date: _____
Is membership current?	Processed by: _____		
Volunteering? No Yes, Date: _____			

