

Exhibition Entry Form for:



at Petrie Terrace Gallery  
3/162 Petrie Terrace, Brisbane.

**Exhibition Dates:**

*Friday, 17<sup>th</sup> of February to Sunday, 12<sup>th</sup> of March 2023*

The Gallery will be closed for the Life Drawing Extravaganza on Saturday, 25<sup>th</sup> of February 2023

**Brief:**

This prize celebrates the practice of drawing, a foundational skill for good artistic practice. Artists are invited to submit drawings completed in a variety of media including (but not limited to) pencil, charcoal, or pen. Artists entering a Drawing may also enter a supporting sketchbook to be displayed in the finalist's exhibition.

**Terms & Conditions**

**Entry**

1.1 Entry fee \$45 per artwork (RQAS Brisbane Branch Members \$30) **Entry fees are not refundable.**

1.2 Completed entry forms are to be returned, with the entry fee to: [entries@rqas.com.au](mailto:entries@rqas.com.au) or Unit 3, 162 Petrie Terrace Brisbane by **Tuesday, 31<sup>st</sup> of January 2023.**

1.3 A selection process may be implemented, based on the quality of artworks, their relevance to the brief or if the number entered exceed the gallery capacity. When all entry forms have been received, artists will be notified if a selection process will be implemented, and all artists will be advised if they have been selected as a finalist or not.

1.4 Artwork must not have won a prize in any other competition.

1.5 Artwork must not have been entered in an RQAS sponsored competition in the last two years.

**Delivery**

2.1 Artworks to be delivered to the Gallery at 3/162 Petrie Terrace, Brisbane, QLD, 4000, on **Tuesday, 14<sup>th</sup> of February 2023 between 10am and 3:30pm.**

2.2 If you are not able to deliver at this time please contact the gallery to make alternative

arrangements once your entry form has been submitted.

**Artwork**

3.1 Entries must be the original work of the exhibitor, and not infringe the copyright, moral rights or other rights of any third party. If you are submitting a portrait the entrant must have the subject's consent to enter the artwork in this exhibition including ensuring they understand the artwork may be displayed to the public.

3.2 Exhibitors agree to images of their work being reproduced in print and online for promotional purposes, to this end please include a digital jpeg file with your online entry or email to [entries@rqas.com.au](mailto:entries@rqas.com.au). Save file as "yourname\_artworktitle"

3.3 All works need to be easily carried by 1 person.

3.4 Each artwork must not exceed 1.5 m in width.

3.5 Entries are accepted, displayed, and returned at the owner's risk. Freight and insurance are also the owner's responsibility. All care will be taken, but no responsibility accepted for loss or damage.

3.6 Any questions artists have during installation must be addressed to the Creative Director or their representative.

Exhibition Entry Form for **Harold & Agnes Richardson Drawing Prize 2023**

3.7 Should any dispute arise where no specific ruling is laid down the committee's decision is final.

**Presentation**

4.1 Artworks MUST be clean, dry and professionally finished (such as but not limited to: squared up, with no damage to work or frame). Any artwork not professionally finished will not be able to be placed on display.

4.2 Framed or otherwise mounted artworks must be ready to hang using "D" rings placed approximately 5 -10cm from the top of the frame. Wire or string is not required.

4.3 Clearly mark the artist's name, contact details, title of work, and price on the artwork.

4.4 Artworks will only be displayed at the discretion of the Gallery, we will not display artwork deemed unsafe, offensive, or unsuitable.

4.5 Any questions artists have during installation must be addressed to the Creative Director or their representative.

**Sales**

5.1 Artwork must be for sale, please allow for RQAS commission and any applicable GST when setting price. *Artists aged 17yrs or under DO NOT have to list their artwork for sale, but must notify gallery at time of entry.*

5.2 The gallery will charge 27.5% commission (including GST) on all sales.

5.3 We offer 3-month lay-by options for buyers. Any lay-by not finalised within this

time will have the artwork returned to the Artist.

5.4 Artists will be paid for any sales after the end of the exhibition OR when any lay-by is paid in full.

**Pick up/Bump Out**

6.1 Entries may ONLY be picked up at the end of the exhibition. Bump out is **Monday, 13<sup>th</sup> of March between 10am-12pm.**

6.2 Works not collected within three months of the exhibition closing date may be disposed of at the discretion of the RQAS Management Committee.

**Events & Prizes**

7.1 Opening Night is **Friday, 17<sup>th</sup> of February at 7pm.** All entrants and their guests must book in to opening event.

7.2

First Prize	\$1200
Second Prize	\$600
Third Prize	\$400
People's choice will be awarded at the end of the Exhibition. Winner will receive free Membership to RQAS Brisbane Branch for 12 months.	

**Gallery Hours**

10am to 3.30pm Wednesday to Sunday.  
Closed public holidays.

**Gallery contact information**

Phone: 07 3367 1977  
Email: gallery@rqas.com.au  
www.rqas.com.au

Summary of Key Dates	
Entry form due by	Tuesday, 31 <sup>st</sup> of January 2023
Artwork to be delivered by	Tuesday, 14 <sup>th</sup> of February between 10:30am and 3:00pm
Opening Event	Friday, 17 <sup>th</sup> of March at 7pm
Bump out and pick up of all artwork	Monday, 13 <sup>th</sup> of March between 10am-12pm.
Life Drawing Extravaganza	Saturday, 25 <sup>th</sup> of February Bookings essential

Entry Fees	
\$45	Fee per artwork
\$30	RQAS Brisbane Branch Members fee per artwork

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RQAS appreciates and needs the support of volunteers; if you would like to volunteer during the exhibition or at any other event please call the gallery on 07 33671977 or email [gallery@rqas.com.au](mailto:gallery@rqas.com.au)

Name:					
<input type="checkbox"/> I am 31 or over <input type="checkbox"/> I am 30 or under and eligible for Young Artist Recognition Award Optional DOB* / /					
Phone:					
Email:					
Optional* your public art related Instagram, social media, or website details:					
Please supply your bank account details where you would like any sales to be paid into:					
BSB:		Account Number:			
Tax Declaration:					
<input type="checkbox"/> I am a hobby artist and do not require an Australian Business Number (ABN). <input type="checkbox"/> I have applied for an ABN & all advise my ABN Number when available. <input type="checkbox"/> My ABN is: _____ I am / am not registered for GST					
<b>Artwork Details</b>					
Title	Year	Media	Price	Width	Height
RQAS Brisbane Branch Member:					
<input type="checkbox"/> I am a current member of the RQAS Brisbane Branch. My Membership Number: _____ <input type="checkbox"/> I am not an RQAS Member. <input type="checkbox"/> Please send me information about Membership.					
Number of Artworks = _____					
Fee per artwork = \$ _____					
<b>Total Entry Fee</b> (Number of Artworks x Fee per artwork): \$ _____					
I am the copyright holder of this original work. I have read and agree to the published terms & conditions of entry:					
Sign: _____			Date: _____		

**ARTIST CHECKLIST:**

- JPEG image has been submitted.    
  Artwork is dry & clean.    
  Artwork has required mounts.

<b>Payment Details:</b>
<input type="checkbox"/> I will be paying the entry fee in Gallery
<input type="checkbox"/> I have enclosed a cheque with this entry form
<input type="checkbox"/> I have transferred my entry fee via Direct Deposit to NAB BSB 084123 Account 775276512 with Reference: "HARD2023" Entry (first initial surname)

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<b>Office Use Only</b>	Total entry fees Paid \$	Receipt No:	Date:
Is membership current?	Processed by:		
Volunteering? No    Yes, Date:			